



**SPECIAL CONTROL UNIT AGAINST MONEY LAUNDERING  
(SCUML)  
ONLINE REGISTRATION GUIDELINE**



Visit SCUML website, [www.scuml.org](http://www.scuml.org) click on the tab "Register online". Fill the registration Form and attach the required documents listed below:

**LIMITED LIABILITY COMPANIES:**

- Certificate of Incorporation
- Memorandum and Article of Association (MEMART)
- Form CAC 1.1 (CAC2 and CAC7 for old registration)
- Evidence of tax Registration

**BUSINESS NAMES:**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Evidence of tax Registration

Note: professional companies are to also provide professional certificates e.g. Law firms, Accounting firms, Audit firms, etc.

**NON-GOVERNMENTAL ORGANIZATION (NGOS)/NON-PROFIT ORGANIZATIONS (NPOS):**

- Certificate of Incorporation/Registration
- Incorporation of Trustees OR CAC7
- Constitution OR Memorandum & Article of Association
- Evidence of tax Registration (TIN Number and Printout OR Tax Exemption)

**STATE REGISTRATIONS:**

- Certificate of Registration from State
- Constitution
- Copies of valid Identification of at least 3 executive members
- Evidence of tax Registration (TIN Number and Printout OR Tax Exemption)

**INTERNATIONAL NGOs/NPOs:**

- Evidence of Registration with National Planning Commission (NPC)
- Constitution
- Organisational Profile
- Evidence of tax Registration (TIN Number and Printout OR Tax Exemption)

**SCAN AND UPLOAD ALL ORIGINALS OF REQUIRED DOCUMENTS IN A SINGLE FILE USING PORTABLE DOCUMENT FOLDER (PDF), ATTACHMENT MUST NOT EXCEED 2MB OR 2000KB.**

**NOTE: UPON SUCCESSFUL APPROVAL OF APPLICATION(S), DNFIS WILL UNDERGO A SENSITIZATION SESSION AND ORIGINAL CAC CERTIFICATE MUST BE SIGHTED BEFORE COLLECTION OF SCUML CERTIFICATE**

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